

Connellsville Township Supervisors
166 McCoy Hollow Road, Connellsville, PA 15425
Meeting minutes May 9, 2019

- I. **Call to Order-** Chairman Miner called the monthly meeting to order on Thursday, May 9, 2019 at 7:02 p.m.
- II. **Pledge of Allegiance-** led by Chairman Miner.
- III. **Roll Call-** The following persons were present- Chairman Todd Miner, Vice-Chairman Donald Hann, Secretary Darla Hann and Attorney Jack Purcell. Supervisor Carson arrived 7:09.
- IV. **Approval of Minutes-** A motion was made by Vice Chairman Hann to accept the regular meeting minutes from April 11, 2019. Second by Supervisor Carson. All in favor. Motion carried.
- V. **Public participation-** Zachary Coughenour introduced himself as a member of Scout Troop 101. For his Eagle Scout project, he is working on Zach Connell's grave site. He has started to clean it up, plans to restore the steps, add a railing, among other things. He asked permission from the Township to continue working on his project until ownership is straightened out. Jack Purcell commended him on the job he is doing and stated he will be meeting with the Solicitor for the city, Tim Witt to discuss ownership.
- VI. **Secretary's Report-** Darla Hann reported that delinquent garbage letters were sent out last Friday, she attended a Secretary class in Waynesburg that was very informative, the ordinances that were adopted at last meeting have been sent to the Law Library, met with reps from Cypher & Cypher on Monday for the 2017 audit (there are 3 more items they need to finish the audit and those items have been requested). Darla and Lindsay Boors are meeting with Lindsey Singer (Singer Accounting) on Monday to go over procedures. There have been calls about getting a burning permit (needs a few minor changes). A rep from Fastenal stopped in and would like to know if the Supervisors would like to meet. Received a call from someone looking to put a flag up for a donation, either the fire department or township. Supervisor Carson will ask at the fire department to see if someone can do it. Received prices on shredding - \$30 to drop off and \$30 to pick up. This was tabled to be discussed.
- VII. **Treasurer's Report –** read by Darla Hann and is available in the office. Motion by Vice Chairman Hann to accept the treasurers. Second by Supervisor Carson. All in favor, motion carried.
- VIII. **Authorization to pay bills-** Motion made by Vice Chairman Hann to pay monthly bills. Second by Supervisor Carson. All in favor. Motion carried.
- IX. **Correspondence-** Darla Hann stated a newsletter from Portnoff Law Assoc, had an article explaining why it is easier to collect on a bill (garbage) if it is in the property owner's name. This is something we may want to look into. The Solicitor explained that since the Township doesn't bill for garbage, they don't have to do that. Invitation from PA American Water to Open House at the Brownsville Water Treatment Plant on June 12, from 2 p.m. to 4 p.m.

X. Committee Reports-

***Fire Dept. –**

***Emergency Management** - The generator was used to run the traffic lights when the power was out.

***Roadmaster** – Report for the month was read by Chairman Miner and is on file in the office.

***Code Enforcement Officer** – Code Enforcement Report was read by Darla Hann.

***Supervisors – Vice Chairman Hann** – Had a complaint of high grass on Hawthorne. The company that owns the house put a work order in to do it.

Vice-Chairman Carson – Had 2 complaints of high grass that Josh Nypaver took care of. Complaint about a road in Southside. Marvin Striner said they took care of it today.

Chairman Miner – Informed all that the conference at Hershey went very well, we all came back with a lot of information and ideas, there is a possibility of holding a Recycle Event with the City. People have been asking about a Clean-Up Day, it was explained that residents can put out one bulk item a month. Rep. Warner's office is working to obtain money for the handicap entrance project for the Township Fire Department. Chairman Miner thought he had a program to recycle tires but found it was discontinued in 2018.

XI. Unfinished Business – The Roscoe Stone Chipper (purchased by Larry Marts, Friedens PA) for \$3,200.00. 1997 Ford Street Sweeper (purchased by Jim Richmond, Houston, PA) for \$14,100.00 (picked up). 1990 Peterbilt Oil Distributor (purchased by Daniel Auman, Lamar, PA) for \$2,001.00. Tar Buggy (purchased by John Dalicandro, Greensburg, PA) for \$525.00 (picked up). The Ford F-450 was picked up today.

XII. New Business – Motion by Supervisor Carson to add Lindsay Boors as a signer to all bank accounts, 2nd by Vice Chairman Hann. All in favor, motion carried. Motion by Supervisor Carson to approve Chairman Miner to attend the PA Procurement Expo & Forum on September 4th & 5th, registration is \$100.00. 2nd by Vice Chairman Hann. All in favor, motion carried. Quotes were received from Computer Trends and Ford Business Machines for monthly maintenance and anti-virus for the computers. Motion by Supervisor Carson to accept a one (1) year contract from Ford Business Machines. 2nd by Vice Chairman Hann. All in favor, motion carried. Kerry (Widmer Engineering) talked about the benefits of a 537 study for the future. Motion by Supervisor Carson to approve Widmer Engineering to do a 537 study, for future sewage projects, 2nd by Vice Chairman Hann. All in favor, motion carried. Motion by Supervisor Carson to move forward with the purchase of a new excavator, conditional on financing from Cleveland Brothers in the amount of \$54,900; 2nd by Vice Chairman Hann. All in favor, motion carried. Motion by Vice Chairman Hann to increase the Secretary's hours to 40 hours/week, 2nd by Supervisor Carson. All in favor, motion carried. Supervisor Carson made a motion to have Widmer Engineering draw up the plans for the improvements on the garage so that it is ready to be bid out; 2nd by Vice Chairman Hann. All in favor, motion carried. After everything is ready the information can be given to Sue Martin at the court house to prepare the grant/loan.

XIII. Ordinances –Motion by Vice Chairman Hann to adopt Ordinance 2019-5 (On-lot Sewage System Ordinance). Second by Supervisor Carson. All in favor, motion carried. Motion by Supervisor Carson to adopt Ordinance 2019-6 (Fire Hydrant Ordinance). Second by Vice Chairman Hann. All in favor, motion carried.

XIV. Resolutions –

XV. Adjournment- Motion by Supervisor Carson to adjourn. Second by Vice Chairman Hann``

XVI. . All in favor. Motion carried.

Submitted by: _____

Approved by: _____

Todd Miner, Chairman

Donald Hann, Vice Chairman

Robert Carson, Supervisor